**Special Meeting Board Retreat Agenda**  
**Sunday, October 13th, 2019**  
**11:00AM**

I. **Call Meeting to Order and Roll Call** (2 minutes)

II. **Government Reports (Federal, State, County, Local, Law Enforcement)** (8 minutes)

III. **General Public Comments on Non-Agenda Items**  
Comments from the public on non-agenda items within the board’s jurisdiction (5 minutes)

IV. **Board Introductions** (Name, Role in the community, and one thing about you that no one knows on the board) (5 minutes)
   - **Ice Breaker (Luz Nunez)** (10 minutes)

V. **Board Members Goals and Vision** (Luz Nunez) (30 minutes)

VI. **Department of Neighborhood Empowerment** - Adriana Cabrera (45 minutes)
   - The Powers of Neighborhood Councils
   - Zapata King Neighborhood Council Bylaws Overview and Amendment Process
   - Strategies to establish a strong Committee
   - Parliamentarian Procedures & Roberts Rules of Order

   Lunch Break (30 minutes)

VII. **Discussion and Possible Action Item** – Community engagement at your board meetings (10 minutes)

VIII. **Discussion and Possible Action Item** – Business Cards and Contact Information (1 minute)

IX. **Discussion and Possible Action Item** – Zapata-King Board Branding (4 minutes)

X. **Discussion and Possible Action Item** – Update on websites with bios Brigette Kidd (5 minutes)

XI. **Discussion and Possible Action Item** – Appoint ZKNC Committee Chairs & Co-Chairs for Bylaws and Procedures, Outreach and Communications (3 minutes)

XII. **Discussion and Possible Action Item** – ZKNC Activated Committees include: Budget & Finance (Luz Nunez), Education (Brigette), Planning & Land Use (Brigette- Luz Nunez Co-Chair), Youth (Michelle Watson), and Health & Public Safety (Mary Freeman), SLAANC (Luz Nunez), Homelessness (Yvette Victorian)- Meeting Scheduling (Days, Times, & Location) (15 minutes)
XIII. Discussion and Possible Action Item – Build- A-Fall Dinner up $1300 (5 minutes)

XIV. Requests/ Motions For Future Agenda Items (1 minute)

XV. Adjournments (1 minute)

Next General Meeting: Wednesday, October 16th, 2019 at 6pm

The agendas for the Board and Committee meetings are posted for public review at the following community locations and NC website: Avalon Carver Community Center, 4920 South Avalon Blvd, Los Angeles, CA 90011 | http://zknc.nationbuilder.com/agenda_minutes. You may also subscribe to receive them via email distribution through the City’s Early Notification System (ENS) at the following link: https://www.lacity.org/your-government/council-votes/subscribe-meeting-agendas/neighborhood-councils.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link http://www.zapataking.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Watson via email at msnw108@gmail.com.

The Zapata-King Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Zapata-King Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Zapata-King Neighborhood Council at (213) 336-1560 or send an e-mail that states the accommodations that you are requesting to http://zknc.nationbuilder.com/contact_us